

Global Clinical Operations Budget, Associate Director

Job ID

REQ-10042399

März 05, 2025

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Summary

The Global Clinical Operations (GCO) Budget Associate Director is responsible for independently providing each assigned Clinical Trial Team (CTT) accurate actual spend vs. endorsed budget as per Operational Execution Plan (OEP) requirements. They will ensure at all points of time to reflect a realistic study level budget forecast, providing organization incl. Senior Management and Finance a clear picture of planned monthly / quarterly and yearly spending.

They are accountable for aligning reports with assigned OEP requirements as well as ensuring adherence with GCO governance (e.g., Operational Excellence Board (OEB)).

They will also act as the Subject Matter Expert (SME) for Budget Practice Area related products, independently leading project teams to improve processes, systems, and governance.

About the Role

Key Responsibilities:

- Collaboratively lead all operational and strategical aspects of budget management for assigned CTTs.
- Deliver status updates (both operational as well as strategic), realistic forecasts, and consolidated timely reports (monthly, quarterly, lifetime) for input into financial slide decks which depicts endorsed trial lifetime vs. actual spend.
- Highlight and analyse variance in spend (actuals vs forecast) and provide clear rationale and latest outlook; lead process enhancements to minimize variances in spend.
- Update of clinical work packages in source systems (Dynamo, Horizon).
- Manage scope changes from endorsed lifetime spend, accurately represent rationale and root causes, and prepare for GCO financial governance board presentations.
- Identify opportunities for cost avoidance on trial and portfolio level.

Key Performance Indicators:

For assigned CTTs and relevant trials and OEPs:

- Variance between forecast and actuals for costs on portfolio level of +/- 5%.
- Cost efficient developed and managed clinical trial forecast / work package with adherence to Novartis business policies. Repeatable and scalable processes / methodologies for trial forecasting management.
- Accuracy of scope tracking to CTTs, as well as accuracy of source systems (Dynamo, Horizon).

Essential Requirements:

- > 5 years of pharmaceutical industry or CRO experience, with detailed technical experience in clinical research budget management.
- Strong clinical and budgeting / finance experience in Pharma research or CRO with excellent understanding of clinical trial development processes and management.
- Comprehensive knowledge of financial reporting requirements as well as associated technology that improves accuracy of tracking.
- Demonstrated experience in developing optimization solutions, solutions involving complex mathematical models and ability to solve business problems with mathematical modelling is a significant plus.
- Proven experience developing technology-based products or services such as dashboards and analytical insights.
- Fluent English, oral and written.

Why Novartis?:

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture> You'll receive You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook.

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

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Division

Development

Business Unit

Universal Hierarchy Node

Standort

Vereinigtes Königreich

Site

London (The Westworks)
Company / Legal Entity
GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.
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Dublin (Country President Office (CPO)), Irland
Alternative Location 2
Hyderabad (Office), Indien
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regulär
Shift Work
No
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