

International Ethics, Risk & Compliance Operations Director

Job ID

REQ-10042957

Mar 03, 2025

Czech Republic

Summary

The International Ethics, Risk and Compliance (ERC) Operations Director, plays a pivotal role in representing International ERC on Corporate ERC projects and initiatives and ensures that the needs of countries and businesses are reflected in our Corporate ERC Program. In this role you will lead and contribute to ERC Operational Excellence initiatives across International, in close collaboration with Corporate ERC, IERCLT and Country ERC Organization.

You will demonstrate an “enterprise mindset” by pro-actively identifying simplification & standardization opportunities related to ERC processes and in driving a culture of sharing “learnings” and “best practices” across International.

#LI-Hybrid

About the Role

Key Responsibilities:

- Represent International organization unit on Corporate ERC initiatives and projects, ensuring needs of countries and businesses are clearly reflected in the Corporate ERC program. Coordinate and support implementation of any new global policy, process or system impacting ERC process or risk area.
- Proactively identify and drive impactful simplification initiatives relating to ERC processes and based on ERC assurance trends, in collaboration with Risk & Assurance Region teams.
- Design and lead Operational Excellence forums within International, for seeking input, exchange on operational excellence topics in support to corporate wide initiatives, promoting best practices and learnings, calling out & addressing redundancies, inefficiencies and fragmentation of approaches.
- Create meaningful relationships and strong collaboration with key stakeholders –e.g., Region ERC Heads, Region Operations Head, Corporate ERC (Policy), Internal Audit etc.
- Ensuring work focuses on driving impactful change and prioritizing material risk management
- Work collaboratively with Corporate, Regions, Country ERC teams with One ERC Mindset.
- Acting as key stakeholder and coordinator for International markets, in collaboration with Transparency Head and external teams providing support.
- Stay abreast of business, functional and local priorities, emerging internal and external trends and risks, and good practices and ensuring impactful enhancements and ERC operations

Essential Requirements:

- University degree in related area

- Preferred 8-10 years of top tier consulting experience or Ethics, Risk & Compliance (ERC) leadership in pharmaceutical, device or healthcare industries with relevant exposure to ERC function or related components preferred
- Proven ability to lead global initiatives, complex projects, influence without authority and collaborate within and across cross-functional teams and business units, in a matrixed environment
- Good understanding of the operations within a pharmaceutical company, including regulatory environment within which we operate.
- Strong understanding of operational processes and systems impacting ERC processes.
- Knowledge of healthcare industry, incl. industry codes and standards
- Proven experience is risk management in order to develop appropriate risk mitigation strategies within the policy framework.
- Professional level of English, both written & spoken

You'll receive

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: <https://www.novartis.cz/>

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Division

Ethics Risk & Compliance

Business Unit

Innovative Medicines

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Legal & Intellectual Property & Compl.

Job Type

Full time

Employment Type

Regular
Shift Work
No
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Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to di.cz@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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