

FRA Ops Evolution and Projects

Job ID

REQ-10036842

Jan 20, 2025

Mexico

Summary

Assist the function in creating and tracking both technical and soft capabilities. Management of special projects. Organization of training events and strategic meetings.

About the Role

Major Accountabilities

- Ensure the operational conversion of the strategic Finance objectives within a specific business area and oversee the performance and development of a small team of FRA specialists. Follow-up to KPIs.
- Preparation of training plans for leadership skills and other soft skills within the entire FRA Mexico team
- Manage and operate the basic reporting processes for actual events and forecasts with the agreed quality and deadlines Nearby, fast.
- Organization and logistics of events both trainings from global functions, as well as business and operation review visits
- Manage and automate the provision of routine information to local users from SAP and BW and perform super user responsibilities for the Finance and Controls modules in SAP.
- Administration of the strategic agenda of the Regional Head.
- Preparation and execution of activities to strengthen culture and collaboration within SAP of the team
- Planning and Execution of Special Projects focused on the creation of data analysis and automation skills within the function (Data and Digital)

Work Experience

- Operations Management and Execution
- People Leadership
- Functional Breadth
- Event Organization
- Organizational Training

Skills

- Understanding Value Drivers
- Critical Thinking
- Ability to Influence Key Stakeholders

- Effective Communications
- Process Optimization
- Building Effective Teams
- People Development
- Financial and Management Reporting
- Resource Allocation
- Accounting degree preferred (not essential)
- Language English

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su

información de contacto. Incluya el número de posición en su mensaje.

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