

# Associate Director Business Analyst P&O

Job ID  
REQ-10035778  
Jan 17, 2025  
Czech Republic

## Summary

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

4! Transformation principles that guide us through transformation journey: we must be bold, shift mindset and build capabilities, simplify engagement and drive consistency. Where we empower our teams to work seamlessly with our customers to deliver value across the technology life cycle. The Strategic Business Partner for P&O Insights drives and ensures that TT global and local (where applicable) demand is captured from business and collaborates with other CTS TT functions to ensure quality services are delivered to stakeholders as per agreed service descriptions.

## About the Role

### Key Responsibilities:

- Ensure consistency and traceability between user requirements, functional specifications, and testing and validation. Support validation and testing as appropriate and ensure adherence to Security and Compliance policies and other procedures within Service Delivery Life Cycle - keep abreast with internal IT systems and documentation requirements, standards (including quality management and IT security), regulatory environments / requirements.
- Work closely with other IT functions to ensure successful selection, onboarding of third party technologies as well as lead in house developments based on customer needs
- Assume IT budget accountability for the projects. Manage project budget end to end. Help business to understand their choices to manage technology costs.
- Proactively engage with Business stakeholders to drive Business transformation enabled by technology, find improvement areas, align with current technology trends
- Contribute to and interpret business and IT strategy to shape future direction for the Novartis P&O Insights. Ensure our journey to Technology Transformation supports Business objectives in a fast, simple, efficient way

Commitment to Diversity & Inclusion: :

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

### What you'll bring to the role:

- Solid understanding of IT business processes and service management. Background as a technology

professional and proficient English

- Experience dealing with senior stakeholders. Certification in ITIL Foundation is an advantage
- Experience with Rewards Technology and Year End Process is an advantage
- Experience in P&O systems landscape: integration of data across different P&O platforms
- Project management experience in IT projects. Agile methodology knowledge/experience as well as Waterfall

**You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 109 CZK for each working day (full tax covered by company); Car Allowance; MultiSport Card. Find out more about Novartis Business Services:

<https://www.novartis.cz/>

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Services: <https://www.novartis.cz/>

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Operations  
Business Unit  
CTS  
Location  
Czech Republic  
Site  
Prague  
Company / Legal Entity  
CZ02 (FCRS = CZ002) Novartis s.r.o  
Alternative Location 1  
Hyderabad (Office), India  
Functional Area  
Technology Transformation  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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