

# Supervisor, Quality Control Cell-based

Job ID  
REQ-10040408  
Feb 20, 2025  
USA

## Summary

This position will supervise a team within the Quality Control department. The supervisor will coordinate sample throughput and compliance activities within the Quality department as well as support development, validation, and external activities as needed. This role is based 100% on-site.

## About the Role

### Key Responsibilities:

- Plan/schedule, supervise, and execute/review of in-process, development, validation, and release testing on samples while working with cross-functional stakeholders to meet company quality standards and timelines.
- Support and manage tracking and trending systems, and programs which assist in the testing, evaluation and monitoring of quality, assay performance and efficiency.
- Author, review, and approve Quality documents (i.e., protocols, reports, SOPs, test methods, technical documents, and risk assessments)
- Contribute, support, and lead writing of OOS/OOE/OOT and deviation investigations. Drive CAPA outcomes.
- Support internal and external audits.
- Assists in the evaluation of internal controls, communications, risk assessments and maintenance of documentation as related to compliance with internal and external safety, quality, and regulatory standards.
- Trains and educates employees and promotes adherence to quality control procedures, policies, standards, and best practices to foster a culture of quality awareness and accountability.
- Analyze quality data and metrics to identify trends, patterns, and areas of improvement.
- Promote a culture of continuous improvement, fostering innovation, and implementing Lean techniques to optimize quality control processes and enhance overall operational efficiency.
- Play a key role in the development and growth of direct reports, providing guidance, coaching, and support to enhance their performance and career progression within the organization.

### Requirements:

- Bachelor's degree in scientific disciplines such as Biochemistry, Biology or related field
- 5 years of experience in pharmaceutical industry or related industry.
- Proven leadership skills with experience in training and mentoring others within a quality laboratory environment.
- Extensive knowledge of GLP/GMP and GDocP principles. Understanding of quality management systems

(QMS), regulatory requirements (FDA/EMA), and industry standards.

- Possess a strong understanding of QC testing methods, tools, and techniques.
- Strong analytical and problem-solving skills, with the ability to make data-driven decisions and implement effective solutions.
- Excellent communication and interpersonal skills, with the ability to collaborate with cross-functional teams and effectively communicate quality requirements and findings.
- Detail-oriented and organized, with the ability to manage multiple priorities and meet deadlines.

**Novartis Compensation and Benefit Summary:** The pay range for this position at commencement of employment is expected to be between 85,400.00 - 158,600.00/year; *however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities.* The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

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