

# Ethics, Risk and Compliance Manager

Job ID  
REQ-10040392  
Feb 11, 2025  
Romania

## Summary

The ERC Manager provides dedicated support in the execution of the ERC Program. The role involves coordination and support of ERC processes and projects, identifying operational efficiencies, continuous process improvements, and cross-functional collaboration across Romania and other assigned markets.

## About the Role

### Your Responsibilities Include, But Are Not Limited To:

- Execute and coordinate the ERC Program in Romania and as needed for other markets (70 % Romania, 30% other units to be assigned)
- Day-to-day operational management of compliance tasks as well as effective collaboration with other departments and units, as well as relationship management with all LT, LT-1 and below stakeholders
- Act as an advisor, supporting business initiatives to ensure regulatory compliance.
- Deliver training and communication programs to promote ERC awareness and risk prevention.
- Foster an ethical culture aligned with the Novartis Code of Ethics and local Industry Code.
- Conduct compliance monitoring and independent reviews to support risk management.
- Support external partner risk management and handle third-party engagement escalations.

### What You'll Bring to the Role:

- Fluency in English and the local language; additional languages are a plus.
- 5-8 years of experience in a regulated industry or audit/consultancy firms with pharmaceutical exposure.
- Strong project management and risk assessment/management skills.
- Proven ability to support projects and collaborate in cross-functional environments.
- Excellent analytical, problem-solving, and operational excellence skills.

## Why Novartis?

Novartis is an innovative medicines company. Every day, we work to reimagine medicine to improve and extend people's lives so that patients, healthcare professionals and societies are empowered in the face of serious disease. Our medicines reach more than 250 million people worldwide.

## Imagine what you could do here at Novartis!

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Ethics Risk & Compliance

Business Unit

Innovative Medicines

Location

Romania

Site

Bucuresti

Company / Legal Entity

RO07 (FCRS = RO007) NOVARTIS PHARMA SERVICES ROMANIA S.R.L

Functional Area

Legal & Intellectual Property & Compl.

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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