

# QA Supervisor

Job ID  
REQ-10039911  
Feb 10, 2025  
USA

## Summary

This position will be located at Morris Plains, NJ and will not have the ability to be located remotely.

The Quality Assurance Supervisor is responsible for ensuring that all tasks under the responsibility of QA Operation team are scheduled and executed according to required timeline. They lead a team of QA Associates and/or QA Specialists and strive to develop and grow their team. QA Supervisors will serve as a point of contact for other departments for routine activities linked to QA Operation and especially in the Make-Test-Release space.

#LI-Onsite

### Key Responsibilities:

- Coordinate and lead all activities to ensure all activities that QA Ops is responsible for are scheduled and executed in time (e.g. product release, walkthroughs, etc.)
- Deliver quality products and services on time to all customers, internal and external.
- Provide employees with training and resources to meet or exceed customer requirements.
- Oversees team performance and training/certifications to ensure the review and quality decision of all batch related documentation required to perform QA Ops activities.
- Monitor processes and products to identify opportunities for continuous improvement.
- Provide cGMP and associated On the Job Training to QA and other departments to improve right the first time (RTFT) initiatives, high quality performance.
- Represent QA at corporate and site operational and cross-functional meetings, providing QA input and disseminating information back to QA as needed.
- Complete job-related training in electronic database system along with GMP, safety, and Ethics & Compliance course requirements.
- Champion the concept of lean operations and the deliverables required in the area including first time quality, cycle time reduction, waste elimination, increased capacity and improved efficiency.
- Complete any assigned audit finding responses to department deficiencies within the allotted timeframe ensuring all corrections are addressed.

## About the Role

### Desirable Requirements:

- BS/BA in Biological Sciences or equivalent relevant career experience may be accepted.
- 5+ years of experience in a Pharmaceuticals environment. ·
- Knowledge and understanding of cGMPs, keeping up to date with current industry ·

- Technical experience in QA Operation (shop floor), release and/or Compliance (investigation) required
- People leadership experience preferred
- SAP, 1QEM, MES, LIMS knowledge preferred

**Novartis Compensation and Benefit Summary:** The pay range for this position at commencement of employment is expected to be between \$85,4000 and \$158,600/year; ***however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities.***

The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

Company will not sponsor visas for this position.

*Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.*

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