

# Senior IT Project Manager Global Medical Affairs

Job ID  
REQ-10032135  
Feb 13, 2025  
Spain

## Summary

Location: Barcelona (Hybrid & office)

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

We are looking for a Senior Project Manager responsible for end-to-end project delivery and/or operations within the DEV PSPV & GMA sub-domain/sub-capability. This includes handling the design, development, deployment, and delivery of complex projects, project work streams, or sub-projects within critical programs that provide IT solutions.

- Direct project teams, both external and internal, ensuring control over progress, quality, and budget to meet desired business objectives.
- Take charge of organizing and leading all project-related meetings, documenting actions, decisions, issues, and risks, and acting as the main point of contact for any project-related escalations.
- Ensure a smooth transition to operations and efficiently plan and execute all activities associated with a release+.

## About the Role

Roles and Responsibilities:

- Manage the delivery of internal and outsourced projects from project initiation to transition to operations.
- Monitor and control project execution, establish project governance, managing risks and issues.
- Ensure effective use of resources and project management methods, tools and practices
- Deliver projects on time and within budget and to meet the desired business objectives.
- Alternatively, may support the provision of services that contribute to managing the enterprise IT project portfolio, including development and implementation of project management standards and training, portfolio reporting and analytics, project management resourcing services, etc.
- Provide transparent and accurate project reporting including overall performance of the
- project and project documentation completion
- Own project status, issues and risks through appropriate channels / tools and ensures
- that these are reported back to agreed project governance (e.g., Steering Committee) with focus on required actions, ownership, and risk management.
- Accountable to ensure adherence with Security and Compliance policies and procedures within Project Management service scope
- Collaborate effectively with other teams, DDIT Functions and Domains in the organization, as well as strategic suppliers providing services to the project

## Essential Requirements:

- 12+ years Industry/ Business Exposure, Project Management, People Leadership, Interactions with senior management,
- Proven ability to develop trust-based relationships with key regional stakeholders, Well-developed record of successful relationship management, Functional Breadth, Ability to work and lead (a cross-functional team) in a matrix environment, Major Change, Collaborating across boundaries, People Leadership, Accountability, Relationship Management
- Analysing stakeholder requirements, Organizing and planning, Aligning people and resources, Timely decision making, Contracting with Stakeholders, Problem solving, Managing budgets, Change management
- Knowledge in business domain areas for Medical Affairs would be a plus.

## Education & Qualifications:

- University degree in Informatics, Computer Sciences, business or similar
- Project Methodologies (Agile - Scrum training)

## Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

Universal Hierarchy Node

Location

Spain

Site

Barcelona Gran Vía

Company / Legal Entity

ES06 (FCRS = ES006) Novartis Farmacéutica, S.A.

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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