# **U** NOVARTIS

## QC Specialist II

Job ID REQ-10021691 Oct 10, 2024 Singapore

#### Summary

This role utilizes chemistry laboratory skills to test and measure product or raw materials while ensuring that analysis is performed according to established Standard Operating Procedures (SOPs), Analytical Methods & current Compendia

#### About the Role

#### Key Responsibilities:

- Sample storage and management -Analytical testing/documentation of incoming raw material samples to GxP standards Testing/Sample storage and management.
- Analytical documentation of raw material samples to GxP standards -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

#### **Essential Requirements:**

- QC testing of all incoming raw materials as per cGMP standards
- Familiar with major pharmacopeia standards such as USP, EP, JP/JPE, ChP etc
- Deadline adherence rate: testing completed on time, all missed deadlines reported in good time, the shortest possible lead time -Ensure constant readiness for inspection, no critical complaints/observations from superiors and inspectors -Consistently follow the GMP and GDP guidelines, as well as the SOPs, no critical irregularities -Finding and implementing optimization options to reduce costs -Completed training plan
- Sound technical & scientific knowledge of pharmaceutical/ chemical.
- Working experience in Laboratory environment in the Pharmaceutical analytics/QC/ equivalent industry.

**Why Novartis:** Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: https://www.novartis.com/about/strategy/people-and-culture

**You'll receive:** You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. https://www.novartis.com/careers/benefits-rewards

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: https://talentnetwork.novartis.com/network.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <a href="https://www.novartis.com/about/strategy/people-and-culture">https://www.novartis.com/about/strategy/people-and-culture</a>

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Division Operations **Business Unit Innovative Medicines** Location Singapore Site **Tuas South Avenue** Company / Legal Entity SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd **Functional Area** Quality Job Type Full time **Employment Type** Regular Shift Work No Apply to Job

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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