NOVARTIS

Program Manager AI and GenAI

Job ID
REQ-10037195
Feb 19, 2025
Tschechien

Summary

The Program Manager for AI/GenAI will manage the program across various Operations verticals (TechOps, Quality, Procurement, REFS), ensuring the successful design, deployment, and delivery of prioritized use cases and solutions. They will prepare and track regular status reports for senior executives, collaborate with business stakeholders, and drive overall upskilling programs on digital capabilities. This role requires a hands-on approach, excellent financial management, and the ability to lead cross-functional teams to achieve measurable results

About the Role

Role Responsibilities

- Ensure program goals are accomplished and in line with business objectives and benefits achievements
- Manage all program activities, ensuring the accuracy, quality, and integrity of the information, while providing consistency in content and deployment standards.
- Manage development of program plans, specifying goals, strategy, staffing, scheduling, risks, contingency plans, and allocation of available resources to accomplish the desired business outcomes, aligned with time and budget commitments.
- Collaborate effectively with other functions in the organization, as well as with strategic suppliers providing services to the program.
- Own program status, issues and risks through appropriate channels / tools and ensures that these are reported back to agreed program governance (example: Steering Committee) with focus on required actions, ownership, and risk management.
- Proactively consult with management and review program proposals to shape goals, time frame, funding limitations, procedures for accomplishing program.
- Lead the program team members (project managers, workstream leads) and provide thought leadership aligned with expected results ensuring consistency of implementation approach and adherence to applicable methodologies, processes, tools, and standards.
- Take accountability to ensure adherence with security and compliance policies and procedures within the group program scope.

Role Requirements

- 10+ years' industry experience in Data Science and AI, with the ability to apply this expertise to drive program success as well as a relevant academic background.
- Functional knowledge in at least one of the operational areas such as TechOps, Quality, Procurement, or REFS.
- Extensive experience working with senior and executive level stakeholders, showcasing proven expertise

in business partnering. Additionally, a strong background in change management is essential, with the ability to effectively manage and adapt to organizational change.

- Accountability and a meticulous attention to detail is required in all aspects of reporting and presentation skills. The candidate must ensure accuracy and precision in their work, maintaining high standards of quality and integrity.
- Demonstrated learning agility with an ability to learn and experiment with new technologies that evolve at a rapid pace.
- Strong people leadership skills, with the ability to lead and motivate cross-functional teams in a matrix environment.
- Expertise in IT program management, project management, and product line management, including the use of agile methodologies and collaboration with project and product teams.
- Excellent performance management skills, with the ability to drive measurable results aligned with business objectives.
- Proficiency in English, with strong communication skills to effectively convey complex technical concepts to both technical and non-technical stakeholders

You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Employee Share Purchase Plan. Find out more about Novartis Business Services: https://www.novartis.cz/

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

This role is based in Prague, CZ or Ljubljana, Slovenia. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

#LI-Hybrid

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

Division
Operations
Business Unit
CTS
Standort

Tschechien

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1

Ljubljana, Slowenien

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

Apply to Job

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Apply to Job

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